

**ANIMAL WELFARE SOCIETY OF  
JEFFERSON COUNTY, INC.**

FINANCIAL STATEMENTS

For the Year Ended December 31, 2009

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**DECKER & COMPANY PLLC**  
CERTIFIED PUBLIC ACCOUNTING

Warm Springs Business Center • 64 Warm Springs Avenue • Martinsburg, WV 25404

**INDEPENDENT AUDITORS' REPORT ON FINANCIAL STATEMENTS**

To the Board of Directors  
Animal Welfare Society of Jefferson County, Inc.  
Charles Town, West Virginia

We have audited the accompanying statement of financial position of the Animal Welfare Society of Jefferson County, Inc. (a nonprofit organization) as of December 31, 2009, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Animal Welfare Society of Jefferson County, Inc. as of December 31, 2009, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

*Decker & Company PLLC*

December 3, 2010

Animal Welfare Society of Jefferson County, Inc.  
**STATEMENT OF FINANCIAL POSITION**  
 December 31, 2009

**ASSETS**

**Current Assets**

Cash and cash equivalents	\$ 51,245
Investments	4,860
Inventory	<u>463</u>
 Total Current Assets	 <u>56,568</u>

**Noncurrent Assets**

Certificate of deposit	30,000
Investments	66,565
Land, building and equipment - net of accumulated depreciation	<u>54,118</u>
 Total Noncurrent Assets	 <u>150,683</u>

**Total Assets**

\$ 207,251

**LIABILITIES**

**Current Liabilities**

Accounts payable	\$ 5,468
Accrued payroll	<u>2,453</u>
 Total Current Liabilities	 <u>7,921</u>

**NET ASSETS**

Unrestricted	
Invested in land, building and equipment	54,118
Undesignated	<u>109,712</u>
	163,830
Temporarily restricted	5,500
Permanently restricted	<u>30,000</u>
 Total net assets	 <u>199,330</u>

**Total Liabilities and Net Assets**

\$ 207,251

The accompanying notes are an integral part of these financial statements.

Animal Welfare Society of Jefferson County, Inc.  
**STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS**  
For the year ended December 31, 2009

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Unrestricted</u>	<u>Total</u>
<b>REVENUES AND OTHER SUPPORT</b>				
Contributions				
General	\$ 73,790	\$ 5,500	\$ -	\$ 79,290
United Way	25,654	-	-	25,654
Program revenue	40,127	-	-	40,127
Special events	33,048	-	-	33,048
Investment income	6,821	-	-	6,821
Miscellaneous income	1,015	-	-	1,015
	<b>180,455</b>	<b>5,500</b>	<b>-</b>	<b>185,955</b>
<b>Total revenues and other support</b>				
 <b>EXPENSES</b>				
Program expenses	162,043	-	-	162,043
General and administrative expenses	9,800	-	-	9,800
Fundraising expenses	6,775	-	-	6,775
	<b>178,618</b>	<b>-</b>	<b>-</b>	<b>178,618</b>
<b>Total expenses</b>				
<b>Changes in net assets</b>	<b>1,837</b>	<b>5,500</b>	<b>-</b>	<b>7,337</b>
<b>Net assets, beginning of year</b>	<b>161,993</b>	<b>-</b>	<b>30,000</b>	<b>191,993</b>
<b>Net assets, end of year</b>	<b>\$ 163,830</b>	<b>\$ 5,500</b>	<b>\$ 30,000</b>	<b>\$ 199,330</b>

The accompanying notes are an integral part of these financial statements.

Animal Welfare Society of Jefferson County, Inc.

**STATEMENT OF FUNCTIONAL EXPENSES**

For the year ended December 31, 2009

<b>2009</b>				
	<b>Supporting Services</b>			<b>Total</b>
	<b>Program Services</b>	<b>Management and General</b>	<b>Fundraising</b>	
Payroll	\$ 73,441	\$ 3,865	\$ -	\$ 77,306
Payroll taxes and insurance	8,508	448	-	8,956
Veterinary	38,094	-	-	38,094
Maintenance	12,686	-	-	12,686
Utilities	9,145	-	-	9,145
Shelter	10,310	-	-	10,310
Insurance	4,587	252	-	4,839
Depreciation	3,993	-	-	3,993
Fundraising	-	-	6,239	6,239
Professional fees	-	3,650	-	3,650
Printing and reproduction	725	555	-	1,280
Postage and delivery	114	286	71	471
Advertising	-	490	465	955
Miscellaneous	440	254	-	694
<b>Total expenses</b>	<b>\$ 162,043</b>	<b>\$ 9,800</b>	<b>\$ 6,775</b>	<b>\$ 178,618</b>

The accompanying notes are an integral part of these financial statements.

Animal Welfare Society of Jefferson County, Inc.

**STATEMENT OF CASH FLOWS**

For the year ended December 31, 2009

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Changes in net assets	\$ 7,337
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Depreciation	3,993
Unrealized (gain) on investments	(1,709)
Increase (decrease) in operating liabilities	
Accounts payable	(982)
Accrued payroll	226
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<b>Net cash provided by operating activities</b>	<b>8,865</b>
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<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Purchase of investments	(3,217)
	<hr/>
<b>Net cash used by investing activities</b>	<b>(3,217)</b>
	<hr/>
<b>Net increase in cash and cash equivalents</b>	<b>5,648</b>
Cash and cash equivalents, beginning of year	45,597
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Cash and cash equivalents, end of year	<b>\$ 51,245</b>
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The accompanying notes are an integral part of these financial statements.

Animal Welfare Society of Jefferson County, Inc.  
**Notes to the Financial Statements**  
December 31, 2009

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

### **Nature of Operations**

The Animal Welfare Society of Jefferson County, Inc. ("Society") is a private, nonprofit organization dedicated to the health and welfare of animals. The Society's support comes primarily through public support, service revenue, membership dues, and special activities and events. The Society's work includes providing food and shelter for unwanted animals. Additionally, the Society provides spay-neuter, inoculation and adoption services. The Society relies on public sector contributions to fund its operations.

### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Under this basis, revenues are recognized when earned and expenses when incurred.

### **Basis of Presentation**

The financial statement presentation follows the requirements of the Not-for-Profit Entities Presentation of Financial Statements Topic of the FASB Accounting Standards Codification. Under the Standards, the Society is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, including unrestricted-designated, temporarily restricted net assets, and permanently restricted net assets. *Unrestricted net assets* are those currently available for use in the Society's general operations under the direction of the board and those resources invested in land, buildings and equipment. *Temporarily restricted net assets* are those stipulated by donors for specific operating purposes or for the acquisition of property and equipment or those not currently available for use until commitments regarding their use have been fulfilled. *Permanently restricted net assets* are those contributed with donor stipulations that they be held in perpetuity with use of income for unrestricted or temporarily restricted purposes.

### **Functional Allocation of Expenses**

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Animal Welfare Society of Jefferson County, Inc.  
**Notes to the Financial Statements**  
December 31, 2009

**Cash and cash equivalents**

The Society considers all short-term investments with an original maturity of three months or less to be cash equivalents. All bank deposits and certificates of deposits are FDIC insured.

**Investments**

Investments is equity securities with readily determinable fair values and all debt securities are carried at fair value in the statement of financial position with gains and losses included as unrestricted in the statement of activities

**Land, building and equipment**

The Society's policy is to capitalize land, buildings and equipment over \$1000. Lesser amounts are expenses in the year incurred. Purchased land, buildings and equipment are stated at cost. Donated assets are recorded at fair market value at the date of contribution. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Depreciation on property and equipment is calculated by use of the straight-line method over the estimated useful lives of the assets of 5 - 28 years.

**Revenue recognition**

The Society recognizes revenue under the Not-for-Profit Entities Revenue Recognition Topic of the FASB Accounting Standards Codification. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

All donor-restricted contributions are reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**Donated services**

The Society receives donated services from a variety of unpaid volunteers assisting the Society in its programs. The value of these services are not reflected in these statements since they do not meet the criteria under the Not-for-Profit Entities Revenue Recognition Topic of the FASB Accounting Standards Codification.

**Income Tax Status**

The Society is a not-for-profit organization and is exempt from federal income taxes under Internal Revenue Code Section 501c(3).

Animal Welfare Society of Jefferson County, Inc.  
**Notes to the Financial Statements**  
December 31, 2009

**INVESTMENTS**

Investments at fair value consist of the following at December 31, 2009

Current:	
Money market	<u>\$ 4,860</u>
Noncurrent:	
Commonwealth brokerage account securities	45,554
Verizon	<u>21,011</u>
Total noncurrent	<u>66,565</u>
Total investments	<u><u>\$ 71,425</u></u>

Investment income for 2009 consists of:

Checking, savings and CD interest	\$ 571
Interest and dividends	2,646
Realized gains	6,687
Unrealized losses	<u>(3,083)</u>
Total investment income	<u><u>\$ 6,821</u></u>

**LAND, BUILDING AND EQUIPMENT**

Land building and equipment consists of the following at December 31, 2009:

Building and improvements	\$ 117,080
Equipment	<u>11,597</u>
Total	<u>128,677</u>
Accumulated depreciation	<u>(74,559)</u>
Land, building and equipment - net	<u><u>\$ 54,118</u></u>

The Society leases land under an operating lease from the Jefferson County Commission and constructed a building on the land in 1985. The lease term is indefinite and cancelable only if the Society relocates. Lease expense for the year ended December 31, 2009, was \$0.

**RESTRICTED NET ASSETS**

Permanently restricted net assets consists of \$30,000 that was received from a bequest with the restriction that the principal cannot be used but the earnings on the funds can be used by the Society.

Temporarily restricted net assets consists of \$5,500 that was received with the restriction that the funds be used for the construction of a new shelter facility.

**CONCENTRATION**

During the year ended December 31, 2009, the Society received approximately 14 percent of its total support and revenue through the United Way. A significant reduction in the level of support provided by this entity, if this were to occur, may have a significant impact on the Society's programs and activities.